



1340 Marina Way South
 Richmond, CA 94804
 510.236.1013 Fax 510.236.1957
 www.MarinaBayYachtHarbor.com
 info@mbyachtharbor.com

LIVEBOARD APPLICATION

Last Name		First Name		Middle Name		Social Security Number	
Driver's License Number	State	Expiration Date		Other ID		Date of Birth	
Work Phone Number			Home Phone Number			Cell Phone Number	
E-mail Address:							
Present Occupation				Employer Name			
How long have you been employed with this employer?				Employer Address			
Employer Contact & Phone Number				Employer City State Zip			
Vessel Name				Documentation/Registration No.		Expiration Date	
Vessel Make & Model				Vessel Description			
Year	Length of Vessel (LOA)	Beam	Draft	Type <input type="checkbox"/> Sail <input type="checkbox"/> Power <input type="checkbox"/> Other _____		USCG Approved Head & Holding Tank? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>Note: Type I & II MSDs are NOT authorized for use within the marina.</small>	
Hull Type:		Wood <input type="checkbox"/>	Fiberglass <input type="checkbox"/>	Steel <input type="checkbox"/>	Alum <input type="checkbox"/>	Other <input type="checkbox"/>	
Motor:		Inboard <input type="checkbox"/>	Outboard <input type="checkbox"/>	Auxiliary <input type="checkbox"/>	Other <input type="checkbox"/>		Fuel Type: Diesel <input type="checkbox"/> Gas <input type="checkbox"/> Other <input type="checkbox"/>
Current Marina (Most recent if vessel is in transit)				Location		Marina Phone Number	
Have You Lived Aboard this Vessel Before? <input type="checkbox"/> YES <input type="checkbox"/> NO When? Where?							
Occupants: List all in addition to yourself.	Name (Applicant)			Name			
	Name			Name			
Pets	Pet Name		Description		Pet Name		Description
	Note: More than two persons (up to four) and any pets (up to two) may incur additional monthly liveboard fees.						
Present Address				City		State	Zip Code
Date In	Date Out	Owner/Agent Name			Owner/Agent Phone No.		
Reason for Moving:							
Previous Address				City		State	Zip Code
Date In	Date Out	Owner/Agent Name			Owner/Agent Phone No.		
Reason for Moving:							
Next Previous Address				City		State	Zip Code
Date In	Date Out	Owner/Agent Name			Owner/Agent Phone No.		
Reason for Moving:							
Have you ever been evicted from a residence or marina or been asked to move?							
Have you ever filed for bankruptcy or has your vessel ever been subject to lien?							

Applicant represents that all of the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit report and agrees to furnish additional credit references upon request. Applicant consents to allow Owner/Agent to disclose tenancy information to previous or subsequent Owners/Agents. Deposit to hold slip is refundable within thirty days. After thirty days berth rent is due and payable or deposit will be forfeited.

Date

Applicant Signature

CREDIT CARD USERS - PLEASE SIGN BELOW:

I DO HEREBY AUTHORIZE MARINA BAY TO USE MY CREDIT CARD FOR THE SOLE PURPOSE OF PAYING: CREDIT CHECK, DOCKAGE, UTILITY, AND LIVE-ABOARD DEPOSITS AND FEES.

Credit Card Number: _____ Expiration Date: _____

VISA Mastercard American Express Other _____

Name (as it appears on credit card): _____

Signature (as it appears on credit card): _____

Credit Check Fee:	\$ <u>WAIVED</u>
Security Deposit:	\$ _____
Other (_____):	\$ _____
TOTAL:	\$ _____

OFFICE USE ONLY:

Slip #: _____

Temporary Date In: _____ TO _____

Account #: _____

Documents in Process: _____

Date In: _____



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DOCUMENTS REQUIRED FOR LIVE ABOARD BERTH LICENSE AGREEMENT

- Approved Credit Report
- Copy of current Boat Registration or Certificate of Documentation
- Valid Certificate of Insurance that must include:
 - Minimum liability coverage of **\$500,000**
 - Protection & Indemnity coverage (including Wreck Removal)
 - Hull & Machinery coverage equal to the value of your vessel
 - Copy of insurance policy that names marina as Additionally Insured as follows:

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(Pollution coverage is also recommended for your protection)

- Vessels over 10 years old must provide current photo(s) including a view showing registration (CF) numbers or documented name
- Copy of Driver's License or Identification
- Completion of Live Aboard Addendum
- Vessel Inspection
 - All Live Aboard Applications are conditional on the vessel passing inspection upon arrival at Marina Bay Yacht Harbor

- Deposit to hold slip (refundable within 30 days)

Security deposit is based on the size of the slip:

36' LOA and under =	\$300
Greater than 36' LOA – Less than 45' LOA =	\$400
45' LOA to 51' LOA =	\$500
56' LOA and Over =	\$600
End-Ties	\$10 / foot

LIVE-ABOARD RULES

1. No person shall reside on any vessel docked at Marina Bay Yacht Harbor Marina until written authority to do so has been obtained from the Marina as evidenced by the full execution of an approved Live-Aboard Addendum to the Berth License Agreement.
2. Only vessels having a length of 30 feet or more may be permitted for a live-aboard. Residency shall not be authorized on barges or non-powered vessels. Houseboats and Floating Homes are not permitted. No outward evidence that persons are living aboard (such as clotheslines, excessive storage above deck or on the docks etc.) shall be allowed.
3. The Vessel must be operational, kept in ship-shape order and seaworthy condition (as defined by the Marina).
4. The vessel must not be permanently attached to the dock and must leave Marina Bay waters under its own power at least once each 180-day period. An operation/trip log must be maintained and provided upon request.
5. Only those persons listed on the Live-Aboard Addendum shall be permitted to live-aboard. Boat Owner shall update the occupants list in writing within five days of any change in persons or animals living aboard. The Vessel may not be leased or rented to third parties for the purpose of residency.
6. Residents must maintain a mailing address separate and apart from their address at the Marina and may not receive mail at their Marina slip address.
7. Persons with a valid Live-Aboard Addendum shall be eligible for extended leave from the Marina for a period of up to three months with the written approval of the Marina. During such term of extended leave, the monthly Berth License fee shall continue to be incurred. The Marina may, however, waive the Live-Aboard Fee for the period of such extended leave. Upon return to the Marina, the live-aboard residency shall be reinstated by the Marina, provided there are no changes in the information contained in this Addendum, or such changes comply with these rules and are approved by the Marina.
8. The Vessel must be equipped with a working and operational telephone connected to the local telephone system. Cellular telephone and VHF Marine radio-telephones satisfy this requirement.
9. All live-aboard vessels are required to have U.S. Coast Guard approved toilet and sewage containment systems designed to retain all sewage on board until the wastes can be discharged in the sanitary sewage pumpout system or otherwise legally discharged. All sewage systems must be operational, and all through-hull valves shall be properly sealed to prevent dumping overboard while in port. "Porta-potties" and any systems that discharge any treated effluent overboard are prohibited. The discharge of any sewage or other hazardous materials may be considered grounds for immediate termination of slip holder's Berth License and Live-Aboard Addendum. All live-aboard vessels must maintain and submit pump out logs upon request.
10. All vessels shall be subject to inspection by Marina Staff on arrival and at least annually thereafter to ensure compliance with Marina Rules. The Marina reserves the right to perform periodic vessel inspections to verify continued compliance with all Marina and Live-aboard Rules.
11. Live-aboard privileges are not transferrable with the sale of the vessel.
12. Providing false information with regard to live-aboard status, living aboard without permission of Marina pursuant to an executed Live-Aboard Addendum, and failing to obtain written permission from the Marina with regard to changing status may result in immediate termination of live-aboard status and privileges at Marina Bay Yacht Harbor and is a default under the Agreement.
13. Marina may change the Marina Rules by posting new ones or otherwise notifying Boat Owner of the change.